

August 23, 2006
RFQ 06.03
Questions & Answers

ELIGIBILITY / DISCIPLINE ISSUES

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| 1Q | Is this RFQ limited to A&E firms or are Testing labs, Inspection Firms and Construction Management firms also allowed to submit? |
| 1A | The statutory and regulatory authority under which this RFQ is conducted limits us to contracting with A&E firms who may in turn subcontract with other types of companies to assist with performing the work. |
| 2Q | Could a firm submit for only one discipline such as Structural Safety? |
| 2A | No, DSA needs to contract with firms or teams who can provide the services for all three disciplines. |
| 3Q | Based on the scope of the services for this RFQ, would you please verify that the type of disciplines you need for this RFQ is limited to Architecture and structure? Or would it require Mechanical and/or Electrical too? |
| 3A | The scope of the contract does not include mechanical and electrical. |
| 4Q | In order for DSA to approve a new project the old projects on a site must be certified especially if the new projects involve the old. We set priorities for the districts to clean the sites before hand so the projects clear DSA. If DSA is now going to assume responsibility for closing these files will DSA now be waiving the need for the District to certify these files and allow the plans to be approved on non-certified buildings? |
| 4A | DSA is assuming neither the district's responsibilities nor their liability. This contract is to obtain resources to help with DSA's current closing operation, not augment it to include the district's portion of the work. |

ADMINISTRATIVE QUESTIONS

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| 5Q | Will DSA make available computers and workstations for consultants use? |
| 5A | Yes. |
| 6Q | Are onsite soft costs, i.e.: parking, copying, postage, etc. to be absorbed by DSA? |
| 6A | No and yes: parking costs will not be paid by DSA; however, copying and postage equipment and materials will be provided by DSA (copiers, paper, postage machines and envelopes will be available for contractors' use related to performance of the contract). |
| 7Q | Will any site visitations for verification be required? If so, will transportation costs be reimbursed? |
| 7A | No, the site visitations will have been conducted by the inspector or architect for the construction project or by such people hired by the school district. The contracted firms/consultants will need to coordinate with them to obtain any missing reports. Consequently, there will be no transportation costs. |
| 8Q | Is DSA'S estimated cost (\$1 - 3 mil) for each office or all combined? |
| 8A | For all combined. |
| 9Q | Can you confirm that the submittal deadline for this SOQ is 5:00 pm August 25, 2006; and that there is currently no pre-proposal conference scheduled for this project? |
| 9A | Yes, you are correct about both items. |
| 10Q | When the project has outstanding Change Orders and/or Deferred Approvals, will we be able to transfer these submittal items to our main office for review or will these items need to be reviewed on-site at DSA? |
| 10A | DSA wants the work performed and the files to remain on-site. |

ADMINISTRATIVE QUESTIONS *CONTINUED*

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| 11Q | How many Professional and Administrative staff is DSA hoping to see proposed for these services at each office? |
| 11A | We do not have an estimate in mind, but are waiting to see what is proposed to us. |
| 12Q | Of the contracted staff members, how many will be required to work full time at the DSA office? |
| 12A | Since the work needs to be performed on-site, we anticipate that the administrative-type staff and project manager (who could be one and the same person) may need to be onsite full-time; however, the professional staff may need to be there only part-time. The Monday-Friday, 8am-5pm schedule is our business schedule and contractors will need to perform the work onsite within those timeframe parameters and complete the work within the terms of the contract. |

PROJECT RELATED QUESTIONS

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| 13Q | How far back do the projects date? |
| 13A | The oldest open project, ready-to-close, is from May of 1986. A majority of the projects are between 6 months and 5 years. |
| 14Q | How far back do you intend to go with close outs? Many of the files we work on go back to 5 digits and are not on the tracker yet are required to close if work is planned on those facilities. |
| 14A | We go back to 1986, but a majority is from the last 5 years. |
| 15Q | I understand the need to deal with what we classify as open files (files that are in limbo and based on scope and date should have closed) but will you be pulling back files from archives that were "closed without certification"? |
| 15A | No, we are not pulling files from the archives; we are dealing with projects that are onsite and while ready to close have not been closed. |
| 16Q | The RFQ states that your current staff certify/close approximately one school project a day and approximately thirty projects for relocatable classrooms each day. How did you arrive at this figure? |
| 16A | We arrived at this number by considering experience and new procedures that we hope will allow the closing of relocatable buildings to be much less time consuming than in the recent past. |
| 17Q | How many staff members are included in this calculation? |
| 17A | Calculations using only the past performance, with current staff and past procedures gave us an estimate of 1 closing per day using 8 staff people. |
| 18Q | Is the Contractor's primary goal to get the projects "certified" as opposed to just closed out? |
| 18A | Yes. |
| 19Q | The San Diego office shows a backlog of approximately 2,200 projects. Does this mean you are expecting the Contractor to certify/close approximately 9 projects a day in one year for this office? |
| 19A | No, not necessarily. We expect the Contractor(s) to catch-up our backlog in whatever way they can, and we hoped that by providing some baseline information that it would help interested parties in determining what might be needed in order to complete the contract. |

CONFLICT OF INTEREST INQUIRIES

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| 20Q | Regarding conflicts of interest: are design firms presently doing school work limited only to reviewing projects that aren't their own or does doing design work disqualify them from applying? |
| 20A | Design firms may apply at their discretion; they would be precluded from working on any files for which they provided design services. |
| 21Q | I have a question pertaining to the conflict of interest clause. The RFQ states firms who provide design services are prohibited. Could you define design services? Does that include firms who provide DSA inspection and special inspection to school districts? If so, would that prohibit a firm who provides that function to San Diego to respond to this RFQ for LA? |
| 21A | <p>Basically, the conflict of interest clause is "project specific" – so if your firm was the design firm (or architect of record) for the school project, then it could not perform close-out services on that project. The same concept applies to an inspector: if you performed the inspection on a particular project, then you would not be able to perform the close-out services on that project.</p> <p>We are not precluding firms/individuals from qualifying because they have performed design/inspection services for school districts. However, if DSA were to enter into contract with a firm/individual who has performed any services for a school district related to a particular project that was forwarded to DSA for certification, then that firm/individual would be precluded from performing close-out services for DSA for those particular projects. Otherwise, you would basically be acting on DSA's behalf to review and recommend approval for work you performed on the school district's behalf, which would be a conflict.</p> |